



## **Behaviour Policy 2021-22**

Parkdale Primary School Behaviour Policy  
Agreed and Adopted by Governors, February 2020  
Reviewed, no amendments, Autumn 2021

## **Introduction**

The school policy for behaviour management was developed and agreed by the whole staff and has the full agreement of the Governing Body.

The implementation of this policy is the responsibility of all staff. Staff must read and sign acknowledgement of this policy as part of their induction.

### **Aims**

The aims of this policy are:

- To promote positive attitudes to good behaviour and respect for others.
- To develop in pupils a sense of self-discipline, a proper regard for authority and acceptance of responsibility for their own actions.
- To prevent bullying among pupils.
- To create the conditions for an orderly community in which effective learning can take place.
- To establish and maintain a consistent and fair approach to the management of the behaviour of pupils throughout the school.

The above aims will be best achieved in the framework of a relaxed, pleasant atmosphere where pupils are able to give their best both in the classroom and extra curricular activities, and are encouraged and stimulated to fulfil their potential. In order to achieve this positive policy of encouraging appropriate attitudes, reward and praise is necessary. Boredom, lack of understanding and lack of progress are major reasons why some pupils misbehave. The provision of a relevant and appropriate curriculum, the use of inspiring and motivating teaching methods and the full involvement of all pupils are important ingredients in ensuring a well-ordered well-motivated school. All staff need to be aware at all times of the need to promote the positive ethos of the school and accept the shared responsibility for the welfare of pupils.

### **Good Behaviour**

At Parkdale we expect pupils to be polite, work hard, respect and be sensitive to others and their property, not to take the law into their own hands and to respect and follow the school rules.  
School Rules

- Listen to and follow instructions.
- Be polite and care about other people.
- Always keep hands and feet to yourself and work and play safely.
- Look after the school and its environment.
- Look after your property and have respect for other people's belongings.
- Do not tease, bully or upset anyone.
- Speak respectfully to others and do not swear.

The rewards for good behaviour

Staff at Parkdale will use their judgement on appropriate rewards for pupils. Rewards may include:

- A written positive comment on a pupil's work in accordance with the school marking policy.

- A visit to an Assistant Head Teacher, the Deputy Head Teacher or Head Teacher for commendation.
- A public word of praise in front of a group, a class, a year or the whole school.
- Public written acknowledgement by presentation at star assemblies.
- The giving of team house points.
- School badges, stickers, stars, stamps or certificates for good behaviour.
- Use of school reports to comment favourably, not only on good work and academic achievement, but also on behaviour and attitude.
- A phone call or letter to parents informing them specifically of some action or achievement deserving praise.
- Offering the pupil the opportunity to undertake specific areas of responsibility.

**PLEASE NOTE THAT WE DO NOT USE FOOD AS A REWARD FOR GOOD BEHAVIOUR OR ACADEMIC ACHIEVEMENTS.**

### **Unacceptable behaviour**

We will not tolerate noisiness, persistent calling out, disobedience, insolence, deliberate unkindness or rudeness. Staff may use the following sanctions:

- Reprimand/warning/name on the board
- Movement of the pupil to a different position in the classroom or to another classroom for 'time out'
- A few minutes 'time out' at playtime
- SLT Detention at playtime (for more seriously unacceptable behaviour)
- Withdrawal of privileges
- A 'restorative' meeting
- Face to face apology
- Letter of apology
- Placing the pupil on report or an incentive chart

Teachers may use their own class systems, providing such systems are explained to the children beforehand.

Staff will keep a record of unacceptable behaviour in the class behaviour log book. The record should then be used in discussions with parents.

No pupil must be asked to stand outside the classroom when behaviour becomes unacceptable.

In dealing with behaviour, staff must act in accordance with the agreed 'mantras', first introduced at Trust INSET 2018, by Dr Rob Long. These form part of induction for new staff:

- Fight fire with water
  - Ask "What have you done?" not "Why?"
- If you can predict it, you can prevent it Behavioural mistakes are learning opportunities Calm when they get it wrong, happy when they get it right Analyse, don't personalise
  - Behaviour is functional, predictable and changeable

## **Seriously unacceptable behaviour**

Seriously unacceptable behaviour disrupts the orderly running of the school. Therefore dangerous, aggressive or abusive behaviour will result in the actions/sanctions below:

- Teacher/member of staff investigates the incident
- Incident recorded in class behaviour log book
- Parents of all pupils involved notified through a meeting after school or by telephone
- Pupil(s) receive an SLT Detention at the following break

Subsequent offences – if a pupil receives 3 ‘time-outs’ in a half-term they will be subject to a Senior Leaders detention. A Senior Leaders detention involves a missed morning playtime as soon as possible

After the 3rd class detention, with the Head Teacher, Deputy Head or Assistant Head. Parents will be informed of a Senior Leaders detention in advance of it taking place.

3 SLT detentions should lead to consideration of a Pastoral Support Plan.

In the event of a serious aggressive or abusive offence the pupil will be referred to the Head Teacher or other available SLT member immediately.

The Headteacher may decide further sanctions (to those above) are needed. As part of this penalty the pupil may have supervised break and lunch times away from their peers or the pupil’s participation in any school visits or sporting events may be withdrawn.

Where the pupil is felt to be in serious risk of exclusion or disaffection a Pastoral Support Programme (PSP) will be established by the Special Educational Needs Co-ordinator and monitored by a nominated teacher.

If appropriate, advice and support may be sought from the LA Behaviour and Attendance Service and/or Educational Psychologist and a behaviour contract drawn up. In exceptional circumstances the Head Teacher will inform the School Governors and fixed term or permanent exclusion of the pupil will be considered. The Head Teacher and Governors will take full account of the guidance provided in Nottinghamshire County Council’s Children’s Behaviour in Schools document (2003)

All staff must be familiar with and follow Keeping Classrooms Safe for Teaching & Learning: Physical Intervention Policy, March 2011. The document gives clear guidance on how to avoid and de-escalate conflict, the legal position and acceptable physical intervention. All staff have been issued with a copy of the document and an inspection copy is available from the Head Teacher.

## **Lunchtime behaviour**

There are currently ten Mid-day Supervisors including the Senior Mid-day Supervisor. One member of the Leadership Team is also on duty each day. Staff will encourage good behaviour and adherence to the School rules during the lunch period. Wet lunch times can cause problems. The class teacher should ensure that a list of agreed activities and resources available for wet lunch time is clearly displayed in the classroom. Class teachers should ensure that there are sufficient crayons, papers, comics and games which are known to pupils and supervisors, in their rooms.

## **Sanctions**

1. The Mid-day Supervisors will reprimand pupils when their behaviour is unacceptable.
2. In the event of seriously unacceptable behaviour the Mid-day Supervisors will refer the matter to the Senior Mid-day Supervisor.
3. The Senior Mid-day Supervisor will record incidents of a seriously unacceptable nature in the lunchtime behaviour book. The Head Teacher or member of the leadership team in charge will be informed.
4. The Head Teacher or member of the leadership team in charge will issue a verbal warning to the pupil/s concerned. The verbal warning will be recorded in the lunchtime behaviour book.
5. If a pupil does not heed the verbal warning and continues to behave in a seriously unacceptable manner, the Head Teacher or member of the leadership team in charge will issue a letter warning parents of the possibility of exclusion.
6. If the pupil's seriously unacceptable behaviour continues, despite warnings, the Head Teacher will issue written notice to the parents of the debarment. The pupil's parents will receive 24 hours notice of the debarment with the times the pupil is not allowed on school premises and the period of exclusion.
7. In exceptional cases no warning letter will be issued and the pupil will be immediately debarred with 24 hours notice.

Copies of letters to parents and their responses will be filed in the pupil's records.

The Head Teacher is required to maintain good order and discipline during lunchtime. Debarment is an appropriate disciplinary sanction for the Head Teacher to use to maintain good order and discipline throughout lunchtime without the need to disrupt a pupil's formal education. If the pupil's parent is unable or unwilling to co-operate with the school in connection with the debarment the Head Teacher will consider fixed term or permanent exclusion or the use of other sanctions as an appropriate response to the pupil's misbehaviour.

## **Playground Behaviour**

Pupils should arrive at Parkdale between 8.15am and 8.40am. Pupils are not allowed on the field at this time and they must not play football. Pupils may remain on the main playground, supervised by their parents/carers or may be on the smaller playground, supervised by staff. Children on any part of the grounds are subject to school behaviour expectations.

The duty teachers should take the decision regarding indoor break, and a message sent to colleagues as soon as possible. During the morning and afternoon playtimes the school provides a selection of playground games. The Play Leader organises play equipment and games for pupils to use at lunchtime. Pupils must not play football on the playground.

The teachers on duty decide whether the field is fit for use and should inform their colleagues if pupils are not to use it during good weather. The school provides a plastic football for each year group for use on the field. Pupils are not allowed to bring their own balls to school. A white line on the field indicates the boundary of the pupils' play area. This reduces disturbance of local residents. Duty teachers must ensure they are on the playground with their class before the others, in order to supervise pupils in a safe and appropriate manner. The duty teacher must use the wireless telephone to inform staff in the staff room that the whistle is about to go. The duty teacher will insist that all activity ceases on the first whistle. On the second whistle the pupils will walk sensibly and quietly to their class lines and will be led into the building in an orderly manner by their class

teacher. All staff must ensure that playtime times are adhered to and that they leave the staffroom promptly when a message is received.

### **Wet Morning Arrival**

A member of SLT will inform staff that the children are coming into school. The children will be expected to walk sensibly into class. All staff must be in their rooms by 8.15 on wet days.

During wet playtimes the pupils must be supervised at all times.

### **Procedure for Dealing with Unacceptable Behaviour at Playtime Sanctions**

1. 1st Offence – reprimand by the duty teacher.

2. Continued or serious offence – The duty teacher will send the pupil to a member of SLT for a period of 'time out'. The pupil's class teacher will be informed and the incident recorded in the class behaviour log. It will be the decision of the child's class teacher as to whether further sanctions are necessary – see above and flow-chart.

## **Appendix 1: Covid-19 Considerations, Introduced May 2020**

It is recognised that the impact of the Coronavirus closure and lockdown measures may have an impact on children's behaviour, mental health and wellbeing. Whilst its role is fundamentally changed during the measures, Parkdale school will do what it can to support with behaviour.

- Staff – class teachers and senior leaders – will try to support parents with behaviour issues remotely as and when they are raised.
  - o This may include offer of praise, 'normal' school rewards such as stickers, postcards home, certificates etc

Whilst the challenges presented to children - those designated Vulnerable or those of Key Workers - attending during 'closure' are recognised, the Behaviour Policy expectations still apply. School reserves the right to apply the sanctions of the Behaviour Policy to children who are deemed to have shown seriously unacceptable behaviour whilst engaging in home- learning on-line. This includes:

- Bullying
- Name calling
- Foul or abusive language
- Racist or homophobic comments

The school reserves the right to address any such matters retrospectively, once school has fully re-opened to the child in question.

During any re-opening – full or partial – during the period of the Coronavirus restrictions, school will treat breaking of social distancing as an example of unacceptable behaviour and apply sanctions as per the Policy. This includes the right to exclude children, following standard exclusion protocols, who deliberately and repeatedly break 'social-distancing' and other related health and safety measures.

Where a child's behaviour constitutes a risk to others -staff or other children – an individual risk assessment may be written around their behaviour. This may include the options for staff working with the child to wear PPE, for the child to be isolated, for phased or part-time attendance or for withdrawal of the school place for the duration of the Covid-19 situation.

Written; Peter Hillier, Head Teacher, 19/05/2020